

Why should community drivers and volunteers participate in training?

Whilst it can be assumed that most community drivers have been driving for a number of years it is always necessary to keep up to date with new technology, developments, skills and laws.

Increasingly organisations are expected to prove as part of their quality assurance and risk management processes that they are providing relevant training for their volunteers and drivers.

Organisations which have specific needs such as using a wheelchair hoist or working with specific populations should conduct additional training in these areas to complement the online training.

When is the training available?

Now. The advantage to online learning is that it can be undertaken at any time of the day or week. It is possible to start at any time, which means that new volunteers can start the training when they commence work and don't have to wait for a minimum number.

Can paid staff do the training?

Yes, the **Transporting People Safely** and the **Driver Skills and Knowledge** training is relevant to any employees who drive vehicles, as well as volunteers.

For more information on Training for Volunteers & Community Drivers

Or

Other Getting There Network's Services and Programs

Transport Experts
Travel Training
Volunteer Driver Pool
Vehicle Pool
Travellers Aid Wodonga
Travel Companions
Safe Driver Training

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TRAINING FOR VOLUNTEERS AND COMMUNITY DRIVERS



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Certificate 1 in Active Volunteering (Volunteer Drivers)

The Certificate 1 in Active Volunteering (Volunteer Drivers) is a nationally recognised online training course for people who volunteer or intend to volunteer as drivers for community based organisations.

The training will refresh driving skills and knowledge, manual handling procedures, Occupational Health & Safety, communication skills and the rights and responsibilities of volunteers.



Non-Accredited Training for Volunteers and Community Drivers

Modules based on the Certificate 1 in Active Volunteering (Volunteer Drivers) are available for organisations to deliver to volunteers and community drivers in group settings. To deliver the module training, only one computer and projector is required.

The modules are attendance based training; they include a short multiple choice assessment and a Certificate of Attendance.

There are 3 modules available to be purchased for delivery:

Being a Volunteer

- What is volunteering
- Rights & responsibilities of volunteers
- Work health & safety
- Policies & procedures
- Risks & hazards
- Privacy & Confidentiality
- Communication & Customer Services

Transporting People Safely

- Licensing
- Vehicle Restraints
- Bus Safety Act
- Assisting people with mobility issues
- Low speed manoeuvring
- Vehicle specific information

Driver Skills and Knowledge

- Getting ready to drive
- Vehicles checks and maintenance
- The Law
- Loading your vehicle
- Driver Skills
- Fatigue and medications

The training can be delivered by a coordinator from your organisation or you may choose to engage an independent facilitator. The Getting There Network can recommend a facilitator if required.

Who is responsible for the training?

The training was developed with funding from the Victorian State Government. The training is hosted by Australian Institute of Flexible Learning (AIFL) as the Registered Training Organisation and overseen by the Getting There Network.



How much does it cost?

The cost of the Certificate 1 is based on the volunteer's current highest qualification – if you are a Victorian resident who has no formal higher qualifications you will most likely receive full government funding so there will be no cost.

The individual modules can be purchase for a set number of delivery days. You can choose how often you deliver the training during those days and the size of the groups. It is advised that groups are no larger than 20, to ensure every participant is able to provide input into the session. Our aim is to enable organisations to provide relevant, consistent and up to date training to volunteers and community drivers. Contact us to discuss your training needs.